



**Chateau on the Lake
Resort and Convention Center**
415 North State Hwy 265
Branson, MO 65616
Phone: 888-333-LAKE
FAX (417) 332-1045
2006



TEAM Electrical /Internet Order Form

All charges are PER DAY and 20% service charge and 7.975% tax will be added to each order

<u>IMPORTANT CONDITIONS & REGULATIONS</u>	<u>ELECTRICAL ITEMS</u>				
<ol style="list-style-type: none"> 1. Wall and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise. 2. All equipment, regardless of source of power, must comply with all federal, state and local safety codes. 3. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits is prohibited. 4. Claims will not be considered unless filed by exhibitor prior to close of functions. 5. Prices based upon current wage rates and are subject to change without notice. 6. Under no circumstances shall anyone other than "house electrician" make electrical connections. 7. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician". 8. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc. 9. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded. 10. Rates quoted for all connections over only the bringing of service to the booth in the most convenient manner and do not include connecting equipment for special wiring. 11. Advance orders must be received a minimum of seven (7) days prior to exhibitor arrival for move in. 12. Guests bringing in own equipment will be charged a \$25.00 per item connection fee, per day. (This excludes Laptop computers.) 13. If an outside Audio Visual, Sound or Lighting Company is contracted by the client directly, a \$1000 per day usage fee will apply. 	<u>Item</u>	<u>Advance Order</u>	<u>Amount</u>	<u>Floor Order</u>	<u>Amount</u>
	120 V AC – 20 amp	<input type="checkbox"/>	\$50	<input type="checkbox"/>	\$75
	208 Volt AC – 50 amp	<input type="checkbox"/>	\$00	<input type="checkbox"/>	\$225
	(single phase) – 100 amp	<input type="checkbox"/>	\$400	<input type="checkbox"/>	\$450
	(three phase) – 200 amp	<input type="checkbox"/>	\$500	<input type="checkbox"/>	\$550
	Extension Cord	<input type="checkbox"/>	\$10	<input type="checkbox"/>	\$15
	Power Strip	<input type="checkbox"/>	\$10	<input type="checkbox"/>	\$15
	*Pricing per Cord				
	<u>EXHIBIT ITEMS</u>				
	<u>Item</u>	<u>Advance Order</u>	<u>Amount</u>	<u>Floor Order</u>	<u>Amount</u>
	Exhibit Booth:				
	6x8 or 8x8 Pipe & Drape (with 1-8' Table / 2 chairs, wastebasket)	<input type="checkbox"/>	\$75	<input type="checkbox"/>	\$95
	Pipe and Drape Panel	<input type="checkbox"/>	\$30	<input type="checkbox"/>	\$40
Table Top Exhibit (with 1-8' Table / 2 Chairs)	<input type="checkbox"/>	\$40	<input type="checkbox"/>	\$50	
Additional Skirted 8' Table	<input type="checkbox"/>	\$25	<input type="checkbox"/>	\$35	
Additional Chair	<input type="checkbox"/>	\$7.50	<input type="checkbox"/>	\$10	
Signage	<input type="checkbox"/>	\$15	<input type="checkbox"/>	\$10	
T-1 Line (per line)	<input type="checkbox"/>	\$175	<input type="checkbox"/>	\$200	
Hub – 2-10 Port	<input type="checkbox"/>	\$75	<input type="checkbox"/>	\$100	
Credit Card Line	<input type="checkbox"/>	\$75	<input type="checkbox"/>	\$95	
<u>MISCELLANEOUS ITEMS</u>					
<u>Item</u>	<u>Amount</u>				
Genie Lift w/ Waiver					
Half Day	<input type="checkbox"/> \$150				
Full Day	<input type="checkbox"/> \$290				
Banner Hanging	<input type="checkbox"/> \$40 (price depending on size)				
Ceiling Tile Replacement	<input type="checkbox"/> \$25 per tile				
Standard Exhibitor Sign	<input type="checkbox"/> \$20				
Fountain – Colored Lights	<input type="checkbox"/> \$100				
Box Delivery to Booth	\$20.00				
Note: All electrical services must be ordered within seven (7) working days of the event. All above charges are per day of the event including set-up date. All charges are subject to a 20% service charge and 7.975% taxes.					

METHOD OF PAYMENT

(All AREAS MUST BE COMPLETED)

Name of Conference			Date of Conference:		
Your Firm Name			Booth Number		
Address		City	State	Zip	
Method of Payment:	<input type="checkbox"/> Pre-payment (check)	Date paid: _____	Check #: _____	<input type="checkbox"/> Guest Room Charge: _____ (confirmation #)	
<input type="checkbox"/> Credit Card	Credit Card Number (card type also)			Exp. Date:	
Authorized to Sign:		Signature:		Today's Date	
Phone:		Fax:		Email:	

All above information to be completed for order to be sent. *This form will also be your receipt.*****